



## Add your user id to your publications in DiVA

– "claim authorship"

You use your user id at Uppsala University to log in to DiVA. Your user id also works as a unique personal ID in DiVA, and is useful for instance when you want to show a list of publications on your profile page at UU. Always add your user in the field *Local User Id* when you register a new publication in DiVA.

**You can add your user id to existing records in DiVA, just follow these instructions:**

### Instructions:

1. Log in to DiVA <http://uu.diva-portal.org/login> with your user id and password A. When you have logged in, select *Edit / Delete record*.



2. Search for your publications by searching for your name (surname and given name/initial) in the field *Author*.

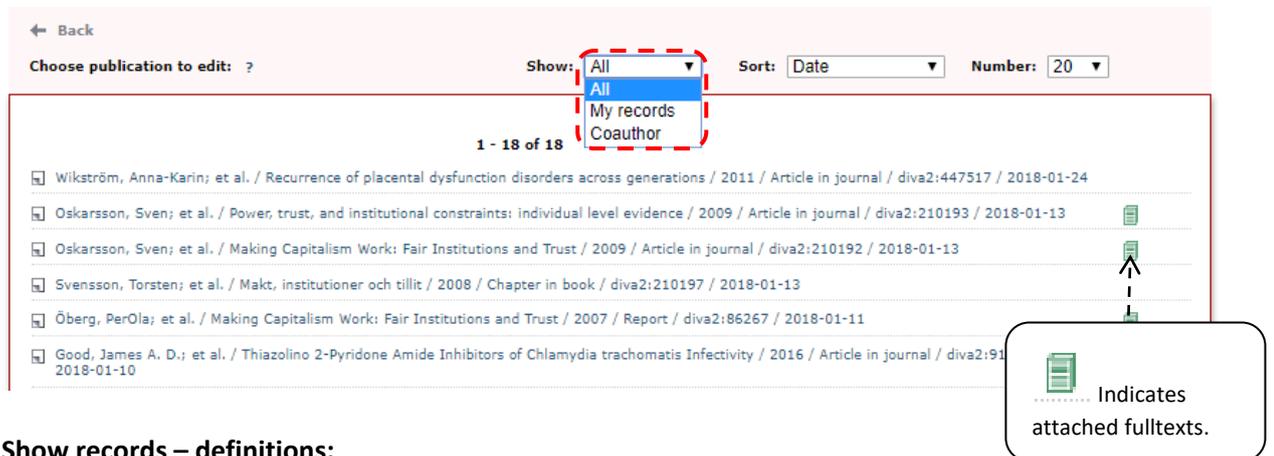
**Search record: ?**

Find the record you want to edit, copy or delete.

<b>Freetext:</b>	<input type="text"/>
<b>Internal note:</b>	<input type="text"/>
<b>Author:</b>	<input type="text" value="sven svensson"/>
<b>Title:</b>	<input type="text"/>
<b>urn:nbn:</b>	<input type="text"/>

All  Research publications  Student theses

3. A list of records is presented. You can choose to show *All*, *My records* and *Coauthor*. For definitions see below.



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Choose publication to edit: ?

Show: **All** Sort: Date Number: 20

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- Wikström, Anna-Karin; et al. / Recurrence of placental dysfunction disorders across generations / 2011 / Article in journal / diva2:447517 / 2018-01-24
- Oskarsson, Sven; et al. / Power, trust, and institutional constraints: individual level evidence / 2009 / Article in journal / diva2:210193 / 2018-01-13
- Oskarsson, Sven; et al. / Making Capitalism Work: Fair Institutions and Trust / 2009 / Article in journal / diva2:210192 / 2018-01-13
- Svensson, Torsten; et al. / Makt, institutioner och tillit / 2008 / Chapter in book / diva2:210197 / 2018-01-13
- Öberg, PerOla; et al. / Making Capitalism Work: Fair Institutions and Trust / 2007 / Report / diva2:86267 / 2018-01-11
- Good, James A. D.; et al. / Thiazolino 2-Pyridone Amide Inhibitors of Chlamydia trachomatis Infectivity / 2016 / Article in journal / diva2:912018-01-10

Indicates attached fulltexts.

#### Show records – definitions:

- **All:**  
Shows all the records that match your search.
- **My records:**  
Shows records that are:
  - a) registered by yourself, with or without your user id in the field *Local User Id*.
  - b) registered by someone else, with your user id in the field *Local User Id*.
- **Coauthor:**  
Shows records registered by someone else, without your user id in the field *Local User Id*.  
By confirming that you are an author or editor you can “claim authorship”, connect the records to you and automatically add your user id to these records.

4. a) Chose *My records*.



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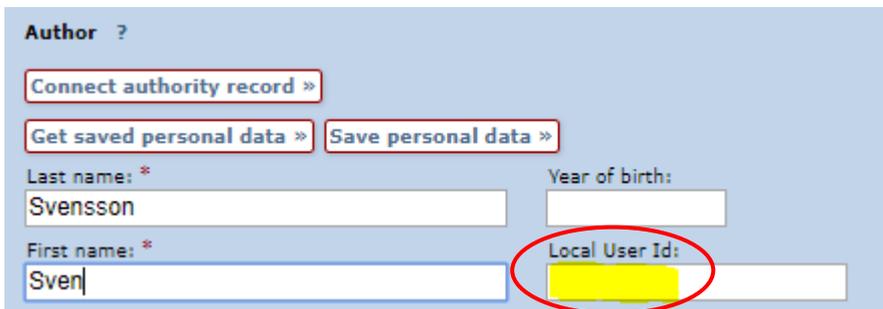
Choose publication to edit: ?

Show: **My records** Sort: Date Number: 20

1 - 20 of 21 1 2 > »

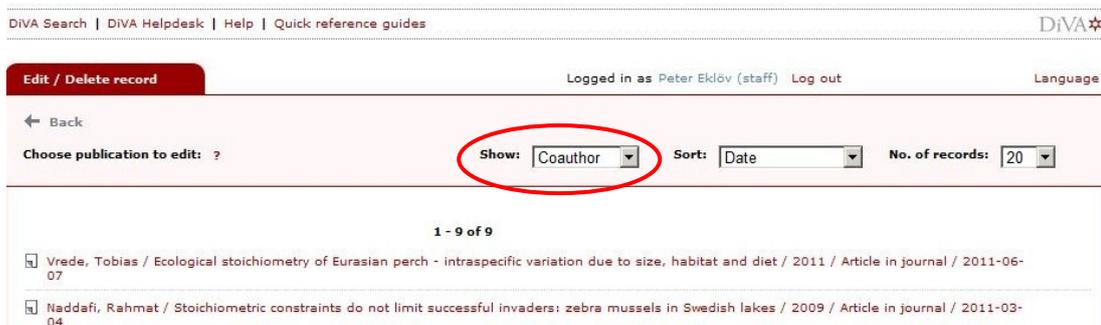
- Bengtsson, Bo; et al. / Välfärdsstaten och de nyanlända. (The Welfare State and its Newcomers. Refugee housing policies in Sweden, Denmark and Norway): Politik för flyktingars bosättning i Sverige, Danmark och Norge / 2007 / Article in journal / diva2:41529 / 2017-12-11
- Borevi, Karin / Multiculturalism and welfare state integration: Swedish model path dependency / 2014 / Article in journal / diva2:684809 / 2017-12-06

Click on one record at a time and check if your user id is registered in the field *Local User Id*. Add your user id if it's not registered.



If you connect your authority record to the DiVA-record your user id will be added automatically. Continue to *Review / Publish* and *Accept*. Repeat for all records in the list.

#### 4. b) Choose to show *Coauthor* and “claim your authorship”.



Click on one record at a time. Your user-id will automatically be added to the record. **Check that the given details are correct before you click *Save***. Repeat for all records on the list.

### Not access to all records?

Publications with full text or other attachments, doctoral/licentiate theses and student theses may only be edited by administrators. If you don't have access to a publication, please contact the DiVA Helpdesk [diva-helpdesk@ub.uu.se](mailto:diva-helpdesk@ub.uu.se) for assistance.

### Tip!

If you want to know if your user id is connected to all your publications you can search for your user id in *Simple search*, and your full name in *Advanced search*. The search results should match if all the records for your publications already have your user id.